

A G E N D A

A regular meeting of the City of Waxahachie Cemetery Board to be held on *Thursday, May 3, 2018* at *8:30 a.m.* in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas.

Members: Chad Hicks, Chairman
Peggy Crabtree
Connie McGuire
Chelsea Holder

1. Call to Order
2. Approval of minutes of the City Cemetery Board meeting of March 8, 2018
3. Hear update on cemetery activities
4. Discuss cemetery pavilion and take any necessary action
5. Public Comments
6. Adjourn

The Cemetery Board reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAY TX

Cemetery Board
March 8, 2018

(2)

A meeting of the City of Waxahachie Cemetery Board was held on Thursday, March 8, 2018 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Chad Hicks, Chairman
Peggy Crabtree
Connie McGuire
Chelsea Holder

Others Present: John Smith, Director of Parks and Recreation
Lori Cartwright, City Secretary
Albert Lawrence, Assistant City Manager
David Hill, Council Representative

1. Call to Order

Chairman Chad Hicks called the meeting to order.

2. Approval of minutes of the City Cemetery Board meeting of January 4, 2018

Action:

Mrs. Connie McGuire moved to approve the minutes of the Cemetery Board meeting of January 4, 2018. Mrs. Peggy Crabtree seconded, All Ayes.

3. Discuss cemetery activities and take any necessary action

Mr. John Smith, Director of Parks and Recreation, reported nine funerals were held in January and eight spaces were sold and two spaces were sold in February.

4. Discuss Cemetery Pavilion and take any necessary action

Mr. Bill Freeman, Sales Representative, Columbarium Concepts, stated the use of cremation has greatly increased for several reasons: much lower cost than cemetery interment; more efficient land use; more ecological; and limited expansion of cemeteries. He presented a brochure of Columbarium's noting they are mainly in church locations. Mr. Freeman presented a cremation box fabricated of granite and stainless steel noting the granite vault door is wrapped in stainless steel. He noted the vault door stays closed with a super magnet.

Chairman Chad Hicks expressed concern with the super magnet concept noting super magnets are easy to come by and asked, with the size of the box, what would stop someone from opening one. Mr. Freeman stated the super magnet is strategically placed.

Mr. John Smith asked who would engrave the granite. Mr. Freeman stated his company would engrave with a cost of approximately \$250.00.

{Mrs. Connie McGuire left the meeting}

Mr. Freeman stated Units of eight cost \$12,000 storing eight cremations.

Mr. Doug Pate, Nay Company, presented a revised conceptual drawing of the pavilion that would accommodate columbarium burials. Mr. Pate stated the pavilion will have a skylight. Mr. John Smith stated there are 144 columbarium spaces and if sold at \$1,000 each, it will pay for the cost of building the pavilion. After further discussion, Mr. Pate stated he will get a cost estimate and be the designer on the pavilion, but the city will have to go out for bids. Mr. Smith recommended considering the drawing at the next Cemetery Board meeting.

Mrs. Peggy Crabtree moved the Nay Company bring a cost estimate of the proposed drawing to the Cemetery Board meeting of April 5, 2018 for consideration. Ms. Chelsea Holder seconded, All Ayes.

5. Discuss improvements to Cemetery maintenance building

Mr. Smith presented a drawing of the maintenance building and recommended to build a concrete pad next to the building to hold and store more equipment. He stated it will be fenced off for security. Mr. Smith stated the cost is approximately \$4,000.00.

Ms. Peggy Crabtree moved to approve \$4,000 for a slab with security fencing at the maintenance building. Ms. Chelsea Holder seconded, All Ayes.

6. Public Comments

Mr. Smith introduced Mr. Albert Lawrence, Assistant City Manager, to the Board. Mr. Lawrence stated he has fifteen years of experience in city government.

7. Adjourn

There being no further business, the meeting adjourned at 9:35 a.m.

Respectfully submitted,

Lori Cartwright
City Secretary