

City Council  
July 31, 2017

A worksession of the Mayor and City Council of the City of Waxahachie, Texas was held at the Waxahachie Civic Center, 2000 Civic Center Lane, on Monday, July 31, 2017 at 8:30 a.m.

Council Members Present: Kevin Strength, Mayor  
Mark Singleton, Mayor Pro Tem  
Chuck Beatty, Councilmember  
David Hill, Councilmember  
Mary Lou Shipley, Councilmember

Others Present: Paul Stevens, City Manager  
Michael Scott, Assistant City Manager  
Lori Saunders, City Secretary

## **1. Call to Order**

Mayor Strength called the meeting to order

## **2. Discussion of City of Waxahachie 2017-2018 fiscal-year Budget**

City Manager Paul Stevens reviewed his annual budget memo noting the budget represents a continuation to the commitment of improving our infrastructure, replacing necessary equipment and an ongoing emphasis of following our economic development strategic plan. He reported the budget does include Year 1 of the five-year Capital Improvements Plan (CIP) as well as the full complement of the street projects for Year 1 of the CIP Plan. Mr. Stevens noted budget numbers may change due to the Waxahachie Community Development Corporation has not met to review their budget and Council can meet later in the week if needed.

Director of Finance Charles Harris presented a broad overview of the 2017-2018 fiscal-year budget. He reported the tax rate will not increase and remain at 0.6800 projected unassigned reserve funds at September 30, 2018 total \$13,064,840 and operating days total 136. Projected unassigned reserve funds at September 30, 2017 total \$11,328,910 and operating days total 124.

Mr. Harris reviewed the water and wastewater fund noting there is a 5% increase and explained the increase is to cover any unexpected expenses. He reviewed the Refuse fund noting it would be justifiable to increase this fund along with the water and wastewater fund.

After further discussion, Mr. Stevens noted there will be another workshop for the Utilities' Capital Improvement Plan.

Discussion was held pertaining to employee wage increase. Mr. Stevens reported some monies have been set aside for the Compensation Study and each fund has a salary and benefit contingency including benefits. Mayor Pro Tem Mark Singleton stated there is approximately 1.6 million set aside in the general fund plus all funds have the 3% increase factored in. Mr. Stevens concurred.

Mr. Harris presented a job progression analysis discussing how one increases their wealth factoring inflation over a period of time. He stated from the bottom of a pay scale to the top of a pay scale should average 15 years of service.

The meeting adjourned at 12:45 p.m. for lunch.

The meeting reconvened at 1:45 p.m.

Staff and Council reviewed the Service Enhancements and Capital Replacement Requests. After further discussion, Council included the following under the Currently Anticipated Enhancements in fiscal year 2017-2018:

Economic Development	-	New Administrative Support Employee
Police	-	Two Dispatchers
Senior Center	-	Senior Activity Center Roof Repair

Mayor Strength strongly suggested the Utilities Maintenance building be built due to the current conditions and recommended if not built, Utilities Administration move to that site.

### **3. Citizens' Petitions and Requests**

None

### **4. Comments by Mayor, City Council, City Attorney and City Manager**

Mr. Stevens thanked all department directors for their work on the preparation on the budget as well Assistant City Manager Michael Scott, Director of Finance Charles Harris, Assistant Finance Director Gail Turner, and Budget Analyst Kristi Phillips.

Mayor and City Council thanked Mr. Stevens and City Staff for their work on the budget.

### **5. Adjourn**

There being no further business, the meeting adjourned at 3:42 p.m.

Respectfully submitted,

Lori Saunders  
City Secretary