



COMMERCIAL ACCESSORY BUILDING PERMIT APPLICATION

BUILDING & COMMUNITY SERVICES

DATE _____

PERMIT NO. _____

PROPERTY DESCRIPTION

PROJECT ADDRESS _____ PROPERTY OWNER NAME _____

LOT _____ BLOCK _____ SUBDIVISION _____ PROPERTY OWNER ADDRESS _____

PROJECT NAME _____ PROPERTY OWNER PHONE # _____

DESCRIPTION OF PROJECT

CONSTRUCTION VALUE \$ _____ SQUARE FEET UNDER ROOF _____

SUBCONTRACTORS

ELECTRIC UTILITY PROVIDER

Electrical Contractor: _____

Plumbing Contractor: _____

Mechanical Contractor: _____

_____ Oncor Electric

_____ Hilco Electric

PERMIT APPLICANT INFORMATION

General Contractor _____ Contact Name _____

Address _____ Phone # _____

City/State/Zip _____ E-Mail: _____

Signature of Permit Applicant _____

Please Print Name _____

Building Permit Fee \$ _____

Released for Construction _____

Date _____

401 S. ROGERS | P.O. BOX 757 | WAXAHACHIE, TX 75168 | (469)309-4020 | FAX (469)309-4023
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SUBMITTAL CHECKLIST

The City has in effect the Unified Development Codes, the 2012 International Codes and the 2011 National Electrical Code. Please refer to these documents for preparation of your plans. Plans must include all of the following checklist items or will not be accepted for review.

***Submit (2) hard copies and (1) digital copy including the following:**

- Building Plans** **Size: 11" X 17"**
 - Elevations- showing proposed material
 - Floor plan
 - Roof plan- showing proposed material
 - Framing plan
 - Electrical plan

- Site Plan** **Size: 11" X 17"**
 - Must show individual square foot measurements for the footprint of the house, footprint of accessory buildings, and driveways/ parking areas.
 - Must show location of building on property and measurement to property lines from building.

- Energy Plans** **Required for Conditioned Space** **Size: 8.5" X 11"**
 - Accompanied with chosen path documents

- Engineered Foundation Letter** **Required for Additions 500 sf or larger** **Size: 8.5" X 11"**
 - Must state the foundation was designed to the 2012 International Residential Code and the specific soil conditions.
 - Sealed and signed by a professional engineer.

- Engineered Foundation Plan** **Required for Additions 500 sf or larger** **Size: 11" X 17"**
 - Sealed and signed by same professional engineer as letter.

Please allow minimum of (15) working days for review.

The permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.

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Signature of Applicant

Date