

The City of Waxahachie is accepting applications for **Code Enforcement Officer –Community Services Department**. The individual for this position will be responsible for performing a variety of code enforcement inspections on residential and commercial property, investigating complaints regarding potential code violations pertaining to nuisances, sewage, trash, debris or related unsanitary conditions; property, zoning and vehicle code violations, and high grass and overhanging limbs. Issues citations, notices or abatements as necessary; ensures work quality and adherence to established policies and procedures; and to perform the more technical and complex tasks relative to assigned area of responsibility.

High School diploma or GED, possession of, or ability to obtain, an appropriate, valid Texas State Driver's license, ability to obtain and maintain a Texas Code Enforcement Officer license within 18 months of hire.

Must have the ability to comprehend rapidly, read, write, and communicate effectively in person and by telephone with the public in the English language; establish and maintain effective working relationships; and communicate courteously with other employees, officials, contractors, and the public.

Salary \$17.32 - \$21.65 per hr. 8:00 a.m. to 5:00 p.m.
Monday through Friday.

Applications are accepted through the Texas Workforce Commission located at
1712 W. Bus 287, Waxahachie, Texas 75165-4707. EOE.

Or contact Belinda @ bchapman@waxahachie.com
or Bonnie @ bbattersby@waxahachie.com