

Waxahachie Community Development Corporation  
February 13, 2018

A regular meeting of the Waxahachie Community Development Corporation was held on Tuesday, February 13, 2018 at 3:00 p.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Board Members:	John Sanders, President Mike Ramsey, Vice President Kevin Strength, Mayor Michael Scott, City Manager Bob Lynn Daniel Morton Layne Ballard
Ex-Officio Members:	Lori Cartwright, City Secretary Charles Harris, Director of Finance Sandy King, President/CEO Chamber of Commerce
Others Present:	John Smith, Director of Parks and Recreation Laurie Mosley, Director of Convention & Visitors Bureau James Villarreal, Recreational Superintendent Chris Seale, Horticulturist
Others Absent:	April Ortiz, Civic Center Director

**1. Call to Order**

President John Sanders called the meeting to order.

**2. Approval of minutes of the Waxahachie Community Development Corporation meeting of December 12, 2017**

**Action:**

*Vice President Mike Ramsey moved to approve minutes of the WCDC meeting of December 12, 2017. Mr. Daniel Morton seconded, All Ayes.*

**3. Consider use of contingency fund for sponsorship of Texas Country Reporter Festival**

Ms. Laurie Mosley, Director of Convention & Visitors Bureau, requested usage of the contingency fund in the amount of \$16,250 to reimburse the Texas Country Reporter Festival for the expense of the Waxahachie hotel rooms booked for years 2016, 2017 and proposed 2018.

*{Mr. Bob Lynn arrived}*

Ms. Mosley reviewed the financials depicting the revenue and expenses for each year along with the budget forecast for 2018. She stated this year will mark the 19<sup>th</sup> Anniversary of the Texas Country Reporter Festival and it is the largest one-day festival in the state of Texas.

City Manager Michael Scott stated a lot of people know Waxahachie for the Texas Country Reporter Festival and noted it makes sense to spend the requested dollars.

**Action:**

*After further discussion, President John Sanders moved to approve \$16,250 of the Convention & Visitors Bureau contingency fund to reimburse the Texas Country Reporter Festival for the expense of the Waxahachie hotel rooms booked for years 2016, 2017 and proposed 2018. Mr. Layne Ballard seconded, All Ayes.*

**4. Hear update on Amphitheater project**

City Manager Michael Scott reported Staff recently received ninety percent of the plans. Staff made some amendments and returned to Halff and Associates to incorporate in the plans to be finalized. Next step will be moving toward the bidding process going out four weeks to allow bidding and will work with Halff and Associates to target certain contractors.

President Sanders asked if there were anything finalized from Oncor pertaining to the utility lines. Mr. Scott reported there is nothing finalized but the way it looks now it will probably work. He stated we will need to get an easement from the Railroad which may be the biggest time hurdle to get passed. Essentially we will be boring from Rogers Street to College Street.

President Sanders asked when a date can be set for the ground breaking. Mr. Scott stated the City will need to secure acquisition land from Boyce Grain and Feed and documents from Halff and Associates prior to ground breaking.

Mr. Scott stated he and City Staff, including the City Engineer, will work with Halff and Associates during the construction for oversight of the project.

**5. Discussion of alternative funding opportunities for the Trestle Bridge and trail projects**

Mr. Scott stated the Board has talked about improving the Trestle Bridge to become a part of the Amphitheater.

Mr. John Smith, Director of Parks and Recreation, reported he has reviewed a grant from the State in the amount of \$200,000 noting it is an 80/20 grant. He stated the grant does not include the Trestle Bridge, just the trail leading up to the bridge. Mr. Smith stated he may look at the Trestle Bridge as a historic structure.

President Sanders asked if we can combine the grant search with Rails to Trails Conservative and recommended Staff work with them and not separately.

Mr. Smith stated Staff can ask for a proposal to see what the City can get in grant funds and communicate with Rails to Trails Conservative to see what can be accomplished noting grant searching is very complicated.

Mr. Layne Ballard stated the Railroad offers UP Grants and recommended staff review options on the Railroad's website.

**6. Hear update of activities from Convention & Visitors Bureau Director**

Ms. Mosley, Director of Convention and Visitors Bureau, reported the Crape Myrtle Festival Committee and Chick-fil-A partnered for the Crape Myrtle Festival.

Ms. Mosley recently worked with the Waxahachie High School Technical Education teacher to put nearly 60 students in the job corps through Texas Friendly Hospitality Training. She announced the upcoming Ellis County Fair and Rodeo noting the Chamber of Commerce has partnership in this.

**7. Hear update of activities at the Civic Center**

City Manager Michael Scott reported the recent Daddy Daughter Dance was successful noting 505 tickets sold in a week. He referenced the patio project noting Staff met with Mr. Bob Stoffels and received some preliminary drawings and figures and expects to make a full presentation during the March Board meeting.

**8. Hear update of activities at the Sports Complex**

Mr. James Villarreal, Recreational Superintendent, reviewed his report and presented pictures of the progress of the drive through the Complex and a picture of the completed parking lot near the school's track. He stated parking near the small fields will get re-stripped noting one side of the Sports Complex is complete.

**9. Hear update of Community Beautification**

Mr. Chris Seale, Horticulturist, reviewed his report noting the berms at the Sports Complex are almost complete, he is waiting on a few trees to plant, and a border of colors around the berms will be added in the spring. Mr. Seale stated he is also beautifying city department buildings.

President Sanders asked to put back on the list to contact TxDot to request replacing the pink brick on the mediums on Highway 77 with trees.

**10. Public Comments**

None

**11. Adjourn**

*There being no further business, Vice President Mike Ramsey moved to adjourn at 3:53 p.m. Mr. Layne Ballard seconded, All Ayes.*

Respectfully submitted,

Lori Cartwright, City Secretary