

Please send the completed application to:

Anita Williamson  
Heritage Preservation Officer  
City of Waxahachie  
P.O. Box 757  
Waxahachie, Texas 75168

**DO NOT SEND FORM TO THE APPRAISAL DISTRICT**

You are required to submit a photograph of your property with the application. You may send a print or you may submit digital photographs to Anita Williamson at:

[awilliamson@waxahachie.com](mailto:awilliamson@waxahachie.com)

If you send photographs via e-mail, please be sure to include your name and the property address. Forms will still need to be mailed to pair up with the photos.

If you have any questions regarding the *Application for Historic or Archeological Site Property Tax Exemption*, please contact Anita Williamson at 972/938-2101, ext. 198.

YEAR

**APPLICATION FOR HISTORIC OR ARCHEOLOGICAL SITE PROPERTY TAX EXEMPTION**

Appraisal district name	Phone (area code and number)
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Address

**This application covers property you owned on January 1 of this year. You must file the completed application between January 1 and April 30 of this year. Be sure to attach any additional documents requested. You must apply for this exemption every year; it will not be automatically renewed.**

<b>Step 1: Owner's name and address</b>	Owner's name	Driver's License, Personal I.D. Certificate, or Social Security Number*:	
	Present mailing address		
	City, town or post office, state, ZIP code		Phone (area code and number)
	Owner is a(n): (please check) <input type="checkbox"/> Individual <input type="checkbox"/> Association <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit corporation		
	Name of person preparing this application	Driver's License, Personal I.D. Certificate, or Social Security Number:	Title

<b>Step 2: Describe the property</b>	Legal description:
	Appraisal district account number (Optional):

<b>Step 3: List taxing units that have granted an exemption on the property</b>  (Attach copy of each order granting exemption)				
	Has the Texas Historical Commission designated this property as a recorded Texas historical landmark or state archeological landmark? (attach copy of order)..... Yes <input type="checkbox"/> No <input type="checkbox"/>  Has each taxing unit listed above designated this property as a recorded Texas historical landmark or an historic or archeological site in need or tax relief? (attach copy of order) ..... Yes <input type="checkbox"/> No <input type="checkbox"/>			

<b>Step 4: Sign the application</b>	By signing this application, you certify that this information is true and correct to the best of your knowledge and belief.			
	Signature		Date	
	<b>sign here</b> ▶			
	On behalf of (name of organization)		Title	
<b>If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.</b>				

\* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.43(b), Tax Code.