

## **Submittal Deadline Dates for 2010 Heritage Preservation Commission**

### **Submittal Deadline Date**

December 24, 2009  
January 21, 2010  
February 18, 2010  
March 18, 2010  
April 22, 2010  
May 20, 2010  
June 17, 2010  
July 22, 2010  
August 19, 2010  
September 23, 2010  
October 21, 2010  
November 18, 2010

### **HPC Meeting Date**

January 14, 2010  
February 11, 2010  
March 11, 2010  
April 8, 2010  
May 13, 2010  
June 10, 2010  
July 8, 2010  
August 12, 2010  
September 9, 2010  
October 14, 2010  
November 11, 2010  
December 9, 2010

1. If a submission date or meeting date falls on or close to a City of Waxahachie holiday, dates are subject to change.
2. Carefully read all instructions on Certificate of Appropriateness and submit all required materials. If you have sketches, plans, elevation drawings, or artistic renderings you will need to submit **12** copies to the Commission.
3. Only complete Certificate of Appropriateness applications (with all supporting documentation) will be accepted for review. If all materials are not received by the submission deadline date the Commission may postpone review of the project until the next meeting.
4. All applications and supporting materials must be received by the Heritage Preservation Officer by deadline dates. They may be mailed or delivered to Anita Williamson at City Hall, 401 S. Rogers, Waxahachie, Texas.
5. If an architect is involved with the project, the Commission may request his or her presence at the meeting.

If you have any questions, call Anita Williamson, 972-937-7330 x 198.